

## Hermanusdoorns Shareblock Limited Approvals Framework

### 1. Levels of approval

· Final approval	A	Chairman	Board	Finance Director	Fauna an Flara Director	Audit Committee	Farm Manager	Shareholders		
· Pre-Consultation	B									
· Inform Post Decision	C									
· AGM Ratification	D									
· AGM Resolution	E									
	F									

### 2. Appointments and dismissals

• Chairman		A							
• Non executive directors		A							
• Executive directors		B						D	
• Farm manager		A							
• Salaried employees		B	B				A		
• Wage employees		B					A		
• Company secretary									
• External auditors			A			B			
• Audit committee			A					D	
• Board portfolios		A	B						

### 3. Business plan (budget)

3.1 Operational budget									
• Forthcoming year		B	A					C	
• Three year plan		B	A					C	
3.2 Capital budget									
• Forthcoming year		B	A					E	
• Long term		B	A					E	

### 4. Expenditure

4.1 Operational									
• Within budget		C	B				A		
• Overrun of budget		B	A				C		
4.2 Capital									
• Within budget		C	A				C		
• Not budgeted for									
- Less than R10,000		C	A				C		
- In excess of R10,000		A	B				C		
• Overrun of budget		A	B						

### 5. Banking

• Change of bankers		B	A						
• Signatories for signing		A							
• Investment of surplus funds		C	A						



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<b>12. Services to shareholders</b>										
• House cleaning							A	C		
• Stand cleaning							A	C		
• Building repairs		B					A	C		
• Vehicle repairs		B					A	C		
• Security services							A	C		
• Snoepie/tuckshop							A	C		
• House/camp inspection							A	C		
• Fuel							A	C		
<b>13. Fauna and Flora</b>										
• Bush control			C		A		B			
• Culling			C		A		B			
<b>14. Infrastructure</b>										
• Roads			B		A		C			
• Water			B		A		C			
• Electricity			B		A		C			
• Fences			B		A		C			
• Dams			B		A		C			
• Signage			B		A		C			